



BPA Elections 2018 Information for members



This is an election year for the BPA. Elections are held for Breed Representatives and Regional Coordinators. This booklet includes details of the two types of elections and nomination forms.

The timetable for the elections is as follows.

- 22nd June– Nominations open
- 23rd July – Nominations close
- 2nd August – Ballot papers issued
- 31st August – Ballot closes
- 19th September – Council meeting
- 13th October - Initial Committee set up meetings
- 31st October - AGM and Annual Breed Reps Meeting

Elected representatives may sit on a maximum of two of the following committees

The Conservation Committee

The role of the Conservation Committee is to develop and conserve pedigree pig breeds within the United Kingdom to ensure the commercial survival of British pedigree breeds. This will include developing breed conservation programmes including the organisation of an annual breed conservation conference to update the breed conservation plan and the management of the Heritage Genebank. Breed improvement programmes for members such as performance testing and evaluation will be developed. The committee will also oversee the annual bloodline surveys and the publication of herdbooks.

The Pedigree Pork Committee

The role of the Pedigree Pork Committee is to assist members develop viable business models for their pedigree herds based on the sale of Pedigree Pork. This will include encouraging pedigree breeding and registration through the promotion of Pedigree Pork as sales of live animals and pork. The Committee will develop national and regional schemes for Pedigree Pork along with training programmes for Pedigree Pork producers and organise regional programmes for Pedigree Pork promotion. Additional responsibilities will include training and advice on all aspects of production that are not breed specific. The committee will work closely with the levy boards and play a role in developing new technology for promotion and training such as Apps for use on smart phones and tablets.

The Show Committee

The role of the Show Committee is to promote pedigree breeding through the participation of members and their pigs at Agricultural Shows. This will include overseeing and managing BPA sponsorship of pig classes at selected Agricultural Shows as well as the BPA approved judges lists. The committee will organise BPA competitions and promote the sale of pedigree breeding stock and recruitment of new pedigree breeders through pedigree Sales



Regional Co-ordinator Elections



Why?

Many aspects of the Association's work can benefit from a regional approach.

Conservation breeding programmes rely on local knowledge to find homes for endangered lines. Very few of our pedigree pork producers operate at a national level and not many show exhibitors travel very far outside their own region.

The Association has been very successful at recruiting new members and these members would benefit from the support of regional groups in their local area.

The BPA is UK based organisation but devolution has resulted in increasing differences between legislation and services available in the various countries of the Union. Regional groups in Northern Ireland, Scotland and Wales will help to ensure that members interests are dealt with by the Devolved Administrations.

How?

The country has been divided into eight regions. In addition to Northern Ireland, Scotland and Wales there are 5 regions in England. South, South West, Central, Anglia and North. The Council has determined that these 5 regions give the most balanced distribution of members and their pigs across England.

English members will be allocated to regions based on their chosen "search county" which are based on the traditional English counties. These must match their postal addresses. Any disputes regarding county and regional allocation should be referred to the Chief Executive.

English Region	BPA Search Counties
South	Berkshire, Buckinghamshire, Oxfordshire, Greater London, Hampshire, Isle of Wight, Kent, Middlesex, Surrey, Sussex
South West	Cornwall, Devon, Dorset, Somerset, Wiltshire
Anglia	Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Lincolnshire, Norfolk, Northamptonshire, Suffolk
Central	Derbyshire, Gloucestershire, Herefordshire, Leicestershire, Nottinghamshire, Rutland, Shropshire, Staffordshire, Warwickshire, West Midlands, Worcestershire
North	Cheshire, Cleveland, Co. Durham, Cumbria, Lancashire, Northumberland, Yorkshire E. Yorkshire N. Yorkshire S. Yorkshire W.



Regional Co-ordinator Elections



Each region will elect a maximum of two regional co-ordinators who will be expected to cover all aspects of pedigree breeding, pork production and showing. To be eligible to stand as regional co-ordinator you must be a member in good standing in that region who has birth notified at least 10 litters of pigs of any breed during the qualifying period of 1st April 2015 to 2nd April 2018. You will also have to be proposed and seconded by two other members in good standing in your region who have also completed the required number of litters to be classed as an active pedigree breeder. You must live in the region for which you are standing and if you move out of the region you must inform the BPA office.

You may stand as a regional co-ordinator for a maximum of two sector committees and you must indicate your priorities on your nomination form. The period of office is approximately three years. Each of the sector committees has four seats reserved for Regional Co-ordinators. If more than 4 Regional Co-ordinators wish to serve on a sector committee a ballot may be held during the initial set up meetings on Saturday 13th October.

Where a regional ballot is required voting papers will be sent to all current pig keeping members in the region. Members may only vote for two candidates. As a candidate you will be able to supply a 400 word description election statement which will be circulated with the voting papers.

What am I getting myself into?

If elected you will be expected to attend a set up meeting on Saturday 13th October at a venue to be confirmed as well as up to two national meetings a year to be held on weekdays usually at Stoneleigh Park in Warwickshire. The BPA pays travelling expenses of 40 pence per mile or standard class rail fares to all committee meetings. Elected representatives are expected to attend the Annual General Meeting. Elected representatives must also agree to abide by a Code of Conduct and all the conditions of the Association's Data Protection Policies.

You will also be expected to work with the other elected reps and committee members in your region to develop a regional support structure for all the members in your region. This may involve recruiting other members in your region to form a regional committee as well as working with levy boards and other regional organisations.

As an elected sector representative you may also stand for election to the BPA Council. Council members are required to act as Directors of the Limited Company and Trustees of the Charity.

When.

Nominations open on Friday June 22nd and close at 1 pm on Monday 23rd July.

Nomination forms must have the original signatures of the candidate, proposer and seconder. "electronic signatures" are not acceptable. Once signed by all parties the completed nomination form can be posted or scanned and e-mailed to the BPA office.

If a ballot is required voting papers will be sent out on Thursday 2nd August. Voting closes at 1 pm on Friday 31st August. An independent scrutineer appointed by the Council will confirm the results.

If elected you will need to attend an initial set up meeting on Saturday 13th October to elect the chairman of your committee and your Council representatives.



Regional Co-ordinators Job Description



Regional Co-ordinators are elected by ballot to represent the interests and work on behalf of all sectors of interest to BPA members. They must also promote pedigree pigs and pedigree breeding within the region. They serve for three years. The Regional Co-ordinators are elected to serve on a maximum of two BPA Sector Committees which means a minimum commitment to take part in two weekday meetings per committee per year. The number of elected co-ordinators per region is determined by the BPA Council. To be eligible to stand for election a member must be an Active Pedigree Member and must be proposed and seconded by Active Pedigree Members - *“A member who during the period of three years prior to the date at which it is relevant to determine whether or not he is an active pedigree member, has notified the birth of not less than 10 litters of pigs with a view to registration in the Association’s Herd Book”*

The specific tasks of the Regional Co-ordinators fall into three main categories.

- Promotion of pedigree pigs regardless of breed within their region and sector including recruitment and support for new and existing breeders.
- Liaison between members in their region, their fellow regional co-ordinator, BPA office and sector committee chair persons.
- Take an active roll in the work of any sector committee they are a member of.

Promotion of pedigree pigs within their region

- Be a contact for new and existing breeders in their region with questions about their general interest, and to forward breed specific issues to the elected Breed Representatives.
- Help breeders in their region to make use of the on-line services of the BPA and recruit members to such BPA programmes and development schemes they are asked to co-ordinate
- Work closely with other organisations within their region which will promote the BPA such as Breeders Clubs, Show Societies, Conservation Groups and Levy Boards and in the case of Northern Ireland, Scotland, Welsh representatives with their Devolved Administrations.

Liaison between members in their region and BPA office.

- Take on the role as a regional liaison officer for sector activity on behalf of the Association with the power to resolve general issues and move projects forward in a timely and professional manner.

Take an active roll in the work of their sector committee.

- Attend committee meetings and take part in discussions outside formal meetings
- Develop projects for their region that will benefit all members and breeds.
- Seek funding from sponsors, within Council guidelines, for the sector specific programmes in their region and projects undertaken by their committee, or BPA in general.
- Communicate with members to ensure that the work of their committee is widely publicised and understood.

Regional Co-ordinators will be required to sign a confidentiality agreement in order to receive information about members and must abide by the terms of this agreement and all the conditions of the Association’s Data Protection Policies. They will be required to abide by a code of conduct. They must be prepared to make a commitment of their time and effort to look after the interests of their Region and the Association. They should have the following skills and qualities

- A general knowledge of pig production including government rules and regulations.
- A good knowledge of their chosen region
- Additional skills beyond pig keeping that will benefit the work of their committee
- A willingness to speak to and encourage new members in their region with an interest in their committees.
- The ability to work with other members and organisations to provide a regional network of support.
- Should the co-ordinator relocate to reside outside the region for which they are elected, written intent should be received by the BPA office before such a move is complete.



Breed Representative Election



Why

The BPA is a breed society for 14 unique pig breeds. Each of these breeds elects its own representatives who play an important part in the governance of their breed and the Association as a whole.

Breed reps serve on the sector committees alongside the elected regional co-ordinators.

One of the key roles of the breed representative is to help convert pedigree pig buyers into pedigree pig breeders and so ensure the long term survival of their breed.

How

Every three years the Council reviews the state of each breed, the number of breeders and pigs and the financial contribution made to the Association in order to determine the number of breed representatives that will be elected for the next three year period. At present each of the native breeds elects two representatives and each of the non-native breeds elects a single breed representative.

To be eligible to stand as a breed rep you must be a member in good standing who has birth notified at least 10 litters of pigs of that breed during the qualifying period of 1st April 2015 to 2nd April 2018. You will also have to be proposed and seconded by two other members in good standing who have also birth notified 10 litters in your chosen breed during the qualifying period.

Where a ballot is required voting papers will be sent to all current members owning live registered pigs in the breed.

What am I getting myself into?

The role of breed representative has many demands including contacting new owners of pedigree pigs to help them become pedigree breeders, dealing with issues such as late notifications and assisting with inspections of individual animals and herd records.

The BPA provides information about current and new breeders to help Breed Reps carry out their role. In order to receive this information you will be required to sign a confidentiality agreement. Elected representatives must also agree to abide by a Code of Conduct.

Breed representatives are not required to serve on any of the sector committees but may also opt to serve on a maximum of two sector committees. Each of the sector committees has four seats reserved for Breed Reps. If more than 4 breed reps wish to serve on a sector committee a ballot may be held during the initial set up meetings on Saturday 13th October.

When.

Nominations open on Friday June 22nd and close at 1 pm on Monday 23rd July.

Nomination forms must have the original signatures of the candidate, proposer and seconder. "electronic signatures" are not acceptable. Once signed by all parties the completed nomination form can be posted or scanned and e-mailed to the BPA office.

If a ballot is required voting papers will be sent out on 2nd August. Voting closes at 1 pm on Friday 31st August. An independent scrutineer appointed by the Council will confirm the results.

If elected you will need to attend an initial set up meeting on Saturday 13th October to elect the chairman of your committee and your Council representatives.



Breed Representatives Job Description



Breed representatives are elected by ballot to represent the interests and work on behalf of a specific breed. They serve for three years. Breed Representatives may serve on a maximum of two BPA Committees which means a minimum commitment to take part in two weekday meetings for each committee per year. The number of breed representatives per breed is determined by the BPA Council. To be eligible to stand for election a member must be an Active Pedigree Member of that breed and must be proposed and seconded by Active Pedigree Members of that breed - *“A member who during the period of three years prior to the date at which it is relevant to determine whether or not he is an active pedigree member, has notified the birth of not less than 10 litters of pigs with a view to registration in the Association’s Herd Book”*

The specific tasks of the Breed Representative fall into three main categories.

- Promotion of their breed including recruitment and support for new and existing breeders.
- Liaison between their breeders and BPA office.
- Input into the work of the various committees on behalf of their breed.

Promotion of their breed including recruitment and support for new and existing breeders.

- To act as the first point of contact for new and existing breeders with questions about pedigree breeding or pig production.
- Help breeders to locate breeding stock through the use of the on-line services of the BPA or Monthly Breed Rep Reports
- Work closely with other organisations which will promote their breed such as Breeders Clubs

Liaison between their breeders and BPA office.

- Take on the role as liaison officer on breed activity on behalf of the Association with the power to resolve breed specific issues and move projects forward in a timely and professional manner.
- Resolve Birth Notification form issues and errors including late notifications and “lost” pedigree pigs
- Resolve Herd Book entry issues and assist with proof reading the herdbook as requested by the Breed Development and Conservation Committee.

Input into the work of the various committees on behalf of their breed.

- Assist with the annual bloodline surveys as requested by the Breed Development and Conservation Committee.
- Maintain and develop the Breed Standard of Excellence to meet the needs of the marketplace.
- Seek funding from Suppliers to sponsor breed specific programmes including conservation or pork promotion
- Help identify lines at risk throughout the year and assist with developing conservation plans with achievable goals and timelines as requested by the Breed Development and Conservation Committee.
- Assist with Herd Inspections to ensure Breed Standards and accurate records are maintained.

Breed Representatives will be required to sign a confidentiality agreement in order to receive information about members and must abide by the terms of this agreement and all the conditions of the Association’s Data Protection Policies. They will be required to abide by a code of conduct. They must be prepared to make a commitment of their time and effort to look after the interests of their breed and the Association. They should have the following skills and qualities

- A good understanding of Pedigree Breeding and the Associations rules.
- A good knowledge of all aspects pig production including government rules and regulations.
- A willingness to speak to and encourage new pedigree breeders.
- The ability to work with other breeders and breed clubs to provide a network of support.



Election information request form



To be eligible to stand for election a member must be an Active Pedigree Member and must be proposed and seconded by Active Pedigree Members - *“A member who during the period of three years prior to the date at which it is relevant to determine whether or not he is an active pedigree member, has notified the birth of not less than 10 litters of pigs with a view to registration in the Association’s Herd Book”*

In the case of a Breed Representative all 10 litters must be from the Breed for which you are seeking election. This applies to the Candidate and both sponsors.

In the case of Regional Co-ordinators the 10 litters may come from any breed. This applies to the Candidate and both sponsors.

If you would like details of the Active Pedigree Members for your breed or region please complete this form and return it to the BPA office. This form can be returned by post or scanned and sent by e-mail but it must have an original signature.

The copyright of the information provided belongs to the British Pig Association. It may not be photocopied or sold, or in any way reproduced without the express permission of the Association in accordance with the Association’s Data Protection policies.

I(block capitals)

Address					
Post Code		HDL		e-mail	

Being an Active Pedigree Member of the BPA seek election as a Breed Representative for the (insert name of breed)..... Breed

Or

Being an Active Pedigree Member of the BPA seek election as a Regional Sector Representative for the Region

Please send me details of the Active Pedigree Members for my Breed / Region.

I agree that this information will only be used for the purposes of completing my nomination papers and that all copies of this information will be returned with my nomination forms or destroyed before the nomination deadline if I do not stand for election. This includes deleting any copies from computers or any other devices where it may have been stored or used.

Signed..... Date.....





British Pig Association – Election Nomination Paper



For election as a **Regional Co-ordinator**

A. I(block capitals)

Address				
Post Code		HDL		e-mail

Being an Active Pedigree Member* of the BPA in theRegion seek election as a Regional Co-ordinator

Tick box to indicate your choice of committee. (Maximum 2)	Indicate priority 1, 2	Tick if you are willing to chair the committee
The Breed Development & Conservation Committee	<input type="checkbox"/>	<input type="checkbox"/>
The Pedigree Pork Promotion, Training and Information Committee	<input type="checkbox"/>	<input type="checkbox"/>
The Show Committee	<input type="checkbox"/>	<input type="checkbox"/>

If elected I would be willing to stand for election to the Council

If elected to Council I would be willing to stand for election as Chairman of Council.

(signature of candidate).....

B. To be completed by two supporters of the candidate's nomination.

We the undersigned being Active Pedigree Members* in theRegion support the nomination of

(name of candidate – block capitals).....

Name & Address				
Post Code		HDL		signature
Name & Address				
Post Code		HDL		signature

Candidates should ensure that they have read the job description for this elected post

Candidates should submit biography (maximum 400 words), type written or e-mailed, for publication (the Association reserves the right to edit submissions prior to publication).

*Active Pedigree Member for this election means a fully paid up adult member who has submitted a minimum of 10 litter notifications from 01/04/15 to 02/04/18 (date processed). If you require a list of Active Members please complete the information request form and send it to the office.

**The completed form must be returned to the Chief Executive, BPA, Trumpington Mews, 40b High St. Trumpington, Cambridge, CB2 9LS by 13.00 on 23/7/18
Original signatures are required from the candidate and both sponsors**



British Pig Association – Election Nomination Paper



For election as a **Breed Representative**

A. I(block capitals)

Address				
Post Code		HDL		e-mail

Being an Active Pedigree Member* of the BPA seek election as a Breed Representative for the (insert name of breed)..... Breed

Tick if you would also like to serve as a Breed Rep on the any of the following committees (Max 2)	Indicate priority 1, 2	Tick if you are willing to chair the committee
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The Breed Development & Conservation Committee

The Pedigree Pork Promotion, Training and Information Committee

The Show Committee

If elected I would be willing to stand for election to the Council

If elected to Council I would be willing to stand for election as Chairman of Council.

(signature of candidate).....

B. To be completed by two supporters of the candidate's nomination.

We the undersigned being Active Pedigree Members* of the Breed.

Support the nomination of

(name of candidate – block capitals)

Name & Address				
Post Code		HDL		signature
Name & Address				
Post Code		HDL		signature

Candidates should ensure that they have read the job description for this elected post and submit a biography (maximum 400 words), type written or e-mailed, for publication (the Association reserves the right to edit submissions prior to publication).

*Active Pedigree Member for this election means a fully paid up adult member who has submitted a minimum of 10 litter notifications from 01/04/15 to 02/04/18 (date processed). If you require a list of Active Members please complete the information request form and send it to the office.

The completed form must be returned to the Chief Executive, BPA, Trumpington Mews, 40b High St. Trumpington, Cambridge, CB2 9LS by 13.00 on 23/718 Original signatures are required from the candidate and both sponsors